

Travel Approval Form

Department: JP#4

Event Name: TJCTC Experience Court Personel
Training

Location: Corpus Christi

Event Dates: 05/18/2026 to 05/21/2026

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Kathy Osier Elisa Marbut

Court Decision: This section to be completed by County Judge's Office
 12-22-2025

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

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Conference Name: Experience Court Personnel - Corpus Christi
 Location: Omni Corpus Christi
 Conference Dates: 19 May 2026 - 21 May 2026
 Client: Texas State University
 Participant Name: Kathy Osier

Selected Sessions

Participant Kathy Osier is registered in the following sessions as of Oct 22, 2025 1:10:54 PM

<u>Session</u>	<u>Tracks</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>	<u>Speaker</u>
Welcome and Orientation		Omni Corpus Christi	19 May 2026	12:45 PM - 01:00 PM	
The People's Court: Engaging with the Community		Omni Corpus Christi	19 May 2026	01:00 PM - 03:00 PM	
Animal Law: Dangerous Dogs, Cruelly Treated Animals, & More		Omni Corpus Christi	19 May 2026	03:00 PM - 05:00 PM	
Tricky Pre-Judgment Civil Procedure Scenarios		Omni Corpus Christi	20 May 2026	08:00 AM - 10:00 AM	
Mental Health Topics for Clerks		Omni Corpus Christi	20 May 2026	10:00 AM - 12:00 PM	
The Clerk Side of Criminal Trials		Omni Corpus Christi	20 May 2026	01:00 PM - 03:00 PM	
Civil Writs Jeopardy		Omni Corpus Christi	20 May 2026	03:00 PM - 05:00 PM	
Conflict Resolution and De-escalation Panel		Omni Corpus Christi	21 May 2026	08:00 AM - 10:00 AM	
Teambuilding Activities		Omni Corpus Christi	21 May 2026	10:00 AM - 12:00 PM	



Remit to:

Texas State University
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Kathy Osier (X001636)
2 North Main St Room 210
Cleburne, TX 76033

Transaction Basket: 22132
Date: 07/Oct/2025 8:17AM
Page 1 of 2

Experience Court Personnel - Corpus Christi

Location: Omni Corpus Christi
Dates: 2026-05-19 - 2026-05-21

Conference Registrations

Cancellation Request Deadline: May/05/2026 12:00 AM

Conference Registration

Subtotal: \$ 150.00
Total: \$ 150.00

Lodging Fee (Quantity: 1)

Lodging Fee

Subtotal: \$ 200.00
Total: \$ 200.00

Grand Total: \$ 350.00

KATHY OSIER
2 NORTH MAIN ST ROOM 210
CLEBURNE TX 76033



Remit to:

Texas State University
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Kathy Osier (X001636)
2 North Main St Room 210
Cleburne, TX 76033

Transaction Basket: 22132
Date: 07/Oct/2025 8:17AM
Page 2 of 2

ACCOUNT ACTIVITY:

On Account

Invoice 22132-1 (Due Date: Apr/10/2026)	\$ 350.00
Total On Account:	<u>\$ 350.00</u>
Total Amount Due:	<u>\$ 350.00</u>

KATHY OSIER
2 NORTH MAIN ST ROOM 210
CLEBURNE TX 76033



Conference Name: Experience Court Personnel - Corpus Christi
Location: Omni Corpus Christi
Conference Dates: 19 May 2026 - 21 May 2026
Client: Texas State University
Participant Name: Elisa S Marbut

Selected Sessions

Participant Elisa S Marbut is registered in the following sessions as of Nov 24, 2025 2:43:03 PM

<u>Session</u>	<u>Tracks</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>
Welcome and Orientation		Omni Corpus Christi	19 May 2026	12:45 PM - 01:00 PM
The People's Court: Engaging with the Community		Omni Corpus Christi	19 May 2026	01:00 PM - 03:00 PM
Animal Law: Dangerous Dogs, Cruelly Treated Animals, & More		Omni Corpus Christi	19 May 2026	03:00 PM - 05:00 PM
Tricky Pre-Judgment Civil Procedure Scenarios		Omni Corpus Christi	20 May 2026	08:00 AM - 10:00 AM
Mental Health Topics for Clerks		Omni Corpus Christi	20 May 2026	10:00 AM - 12:00 PM
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Civil Writs Jeopardy		Omni Corpus Christi	20 May 2026	03:00 PM - 05:00 PM
Conflict Resolution and De-escalation Panel		Omni Corpus Christi	21 May 2026	08:00 AM - 10:00 AM
Teambuilding Activities		Omni Corpus Christi	21 May 2026	10:00 AM - 12:00 PM



Remit to:

Texas Justice Court Training Center
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Elisa S Marbut (X004196)
2 N. Main Room 210
Cleburne, TX 76033

Transaction Basket: 22113
Date: 07/Oct/2025 8:12AM
Page 1 of 1

Experience Court Personnel Seminar - Corpus Christi

Location: Omni Corpus Christi

Dates: 2026-05-19 - 2026-05-21

Conference Registrations

Cancellation Request Deadline: May/05/2026 12:00 AM

Conference Registration

	\$ 150.00
Subtotal:	\$ 150.00
Total:	\$ 150.00

Grand Total: \$ 150.00

ACCOUNT ACTIVITY:

On Account

Invoice 22113-1 (Due Date: Apr/10/2026)	\$ 150.00
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Total On Account: \$ 150.00

Total Amount Due: \$ 150.00

ELISA S MARBUT
2 N. MAIN ROOM 210
CLEBURNE TX 76033



Remit to:

Texas Justice Court Training Center
1701 Directors Blvd
Suite 530
Austin, TX 78744

512-347-9927

INVOICE

Elisa S Marbut (X004196)
2 N. Main Room 210
Cleburne, TX 76033

Transaction Basket: 22406
Date: 07/Oct/2025 9:44AM
Page 1 of 2

Experience Court Personnel Seminar - Corpus Christi

Location: Omni Corpus Christi

Dates: 2026-05-19 - 2026-05-21

Conference Add-On Purchases

Cancellation Request Deadline: May/05/2026 12:00 AM

Lodging Fee (Quantity: 1)

Lodging Fee

	\$ 200.00
Subtotal:	\$ 200.00
Total:	\$ 200.00

Grand Total: \$ 200.00

ELISA S MARBUT
2 N. MAIN ROOM 210
CLEBURNE TX 76033

Experienced Court Personnel 16-Hour Conference

Corpus Christi

May 19 – 21, 2026

Location:

Omni Corpus Christi

Located at 900 N. Shoreline Blvd, Corpus Christi, TX 78401

How to Register:

Registration opens October 14th for all court personnel. Programs fill quickly. Visit our education events page that day to sign up.

Cost & Payment Information

Registration cost: \$150. This cost includes a \$90 registration fee and a \$60 overhead assessment.

Hotel cost: \$200 for a single room (\$100 per night for 2 nights)

*Please note: The night before the conference is not included. If you need a room, email Darby after you have registered at d_s520@txstate.edu for availability.

Payment Information:

You can pay by check, echeck, credit card, purchase order, or money order.

**Please Make Checks
Payable to:**

Texas Justice Court
Training Center
1701 Directors Blvd, Ste 530
Austin, Texas 78744

Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

tjctc.org/court-personnel/registration

Experienced Court Personnel 16-Hour Conference

Corpus Christi

May 19 – 21, 2026

Location:

Omni Corpus Christi

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Payment Information:

You can pay by check, echeck, credit card, purchase order, or money order.

**Please Make Checks
Payable to:**

Texas Justice Court
Training Center
1701 Directors Blvd, Ste 530
Austin, Texas 78744

Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

tjctc.org/court-personnel/registration

Omni Corpus Christi Hotel - Corp... Dec 01 - Dec 02 1 room, 2 guests Special rates [BOOK](#)

900 NORTH SHORELINE BLVD.
CORPUS CHRISTI, TEXAS 78401

PHONE: (361) 887-1600
CONCIERGE

Property Details

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[DIRECTIONS & PARKING](#)
[REVIEWS](#)

OMNI CORPUS CHRISTI PROPERTY DETAILS



Omni Corpus Christi Hotel features 475 guest rooms, two restaurants and sensational bay views. Attentive service and generous amenities make our hotel the perfect home base for your visit.